

PLEASE READ THESE INSTRUCTIONS VERY CAREFULLY BEFORE FILLING IN FORM

SOCIETY FOR ART OF IMAGINATION AT THE MUSEUM OF FANTASTIC ART, VIENNA

14TH TO 28TH APRIL 2012

PHANTASTEN MUSEUM WIEN Josefsplatz 6, 1010 Vienna, Austria

DEADLINE FOR ENTRIES: 22 JANUARY 2012

Size: SMALL WORKS: up to A3 (18X12INS) **LARGE WORKS:** up to 48ins (1220mm) ON LONGEST SIDE for 2D artworks. Giclees and prints are inadmissible. Works created digitally are admissible.

Conditions for submitting work: Fill in form and send with **good quality** reproductions (slides/photographs/CD) however the Selection Panel prefers to view **clear hard-copy**. Remember to make sure your envelope or packaging is secure and correctly stamped. Please photocopy your completed form before posting it to us so you have a record of works submitted.

N.B. reproductions will not be returned on this occasion.

Submission Fees: There is **ONE** submission fee of £10/€12/US\$15 **PER FORM** *which is not refundable under any circumstances*. The works will not be hung unless the fee has been paid. Up to 4 small works may be submitted and 2 larger works. Separate forms for each category (small and large). **There is no hanging fee.** Cheques/PO's/Money Orders to be made payable to: **SOCIETY FOR ART OF IMAGINATION**. Electronic transfer details can be found in the latest **INSCAPE** magazine or by email.

Labelling:

All slides, photographs or other forms of submission must be labelled with the title, medium, artist's name and the selling price - identical to information on **Entry Schedule** and the label pasted on the back of the work.

Frames:

Pictures must be securely framed in wooden frames. Metal frames, glazed work with unprotected edges (clip frames) are inadmissible due to the high risk of damage in transit.

Acceptance: Where possible result of the selection will be by **email** otherwise by mail to the people for whom we do not have an email address. Please make sure to correctly and **legibly** enter your email address on the entry form.

Handing-in:

The artists of accepted works will be notified where and when to deliver their works in the UK before they are transported to Austria.

Insurance:

The responsibility for damage or loss at **all times, however caused**, rests with the artist, who is therefore advised to arrange adequate insurance cover against these and any other risks.

Commission + Prices:

Based on experience and taking in consideration the present recession we would urge artists to make their work **affordable** to enhance sales. The Museum will charge a commission of **50%** on the price paid or copyright or on any work sold at, or as a result of, the exhibition or on commissioned work arranged through the exhibition organisers. Any sales effected by the exhibition organisers will have priority over a sale effected by the artist. The price stated on the entry schedule should include this commission of **50%**. The price entered on the schedule and labels, in **euros**, will be the one used as the selling price. The Society is not taking commission on sold works.

Copyright:

Copyright of all work remains the property of the artist. Any enquiries will be referred to the artist.

Press Photographs:

Unless otherwise requested in writing by the artist, works exhibited may be photographed for exhibition/press or publicity purposes.

Notification of Selection:

We will endeavour to notify the result of the selection panel within days after the selection process advising you if work has been accepted/not accepted preferably by email.

The jury's decision will be final and binding. No correspondence will be entered into.

Care of works:

1. The exhibition organisers will endeavour to take all reasonable care of works submitted but will not be liable for any damage occurring in the ordinary course of handling, whether such damage be caused by the negligence of the exhibition organisers, their staff or otherwise.
2. In the event of work being lost, destroyed or damaged, other than as stated in (1) above, the exhibition organisers' liability (if any) shall not in any event exceed the value of the work as stated on the official entry form (less 40%) or any altered price subsequently notified to the organisers
3. The exhibition organisers shall not be bound by the price stated on the entry form and in the event of any dispute arising as to the amount of any such loss or damage, whether or not liability is disputed, the dispute shall be referred to arbitration, an independent expert valuer to be chosen by agreement between the parties, provided always that the arbitrator's award shall not exceed the exhibition organisers' maximum liability in accordance with sub-paragraph (2) hereof. The arbitrator's award shall be final and shall be conclusive evidence of the amount of the loss. The artist shall not be entitled to begin or maintain any action at law in respect of loss until the arbitrator shall have made a determination in accordance with the terms of this sub-paragraph and then only for the amount so awarded. The submission of the entry form is to be taken as the unreserved acceptance of the entire contents of these conditions and those on the form.